ISRS Uniface User Account Request

Follow these steps to request a Uniface account and security groups

1. Access the Security Administration application at https://admin.mnstate.us/security-admin/. Log in with StarID/password. **NOTE:** If you have associations with more than one institution, you will need to select the appropriate institution where security is needed.
2. Select Uniface under the Dashboard heading.
3. A message "*No Uniface Accounts Found. Click here to create one.*" will appear on the screen. Click on the here option to request a Uniface account.
4. A message will appear on the screen to indicate that the account was created.
5. You may then request security for one or more Uniface Groups.
6. Before requested Uniface Groups become active, approval manager(s) at your institution must approve the request. Once approval has been granted, you will receive an e-mail notification.
7. You may log into the Uniface desktop application after approval has been granted.

NOTE: If you have an inactive Uniface account, you can reactivate it by following steps one and two above and then clicking on the "Click here to reactivate." message.

More information can be found in the Quick Reference Guide.